



APPLICATION CHECKLIST:

- 1) Application form completed online by 12noon Friday 26 January 2024
- 2) Original, full birth certificate provided (all applications)
- 3) Benefit Verification provided in line with EA requirements if applicable in relation to "Socially Disadvantaged Circumstances".
- 4) If applicable, names and attendance years of siblings detailed on Application

All applicants MUST provide any two from the following categories of documents at the point of application to enable the Board of Governors to verify address information contained within applications:

- a *current bank or building society statement which shows the address at which the child is resident;
- a *current mortgage statement
- a *current utility bill (electricity, gas, landline telephone (not a mobile phone) or internet supplier) which shows the address at which the child is resident;
- a *subsisting driving licence which shows the address at which the child is resident.
- a letter awarding child benefit to the child or another letter relating to this benefit;

This is in addition to the standard requirement to provide a full Birth Certificate in order to verify the age of a child.

*Please note that for the purposes of this section *current means – dated within three months of the date of application and "subsisting" means in force or effect at the time of the application. Printed online bills are acceptable.

Original full birth certificates must be provided to support all applications. Relevant documents to support the criteria for the application must also be provided as detailed above.

Please note that School meals would form an integral part of your child's day at Nursery and should you be offered a place your child will partake in school meals each day. The current cost of meals is £2.50 per day (this may be subject to change).

The final date for completion of on-time online applications is 12noon, Friday 26th January 2024. All supporting documentation must be provided in line with the EANI timetable.