



Extended Curriculum After School Club Policy

The Extended Curriculum After School Club (Hub Club) is open to pupils of Knockbreda Nursery School only. This session operates during term time only and closes in line with all school holidays and Nursery's early closure dates.

- The session runs from 1-3pm prompt; each session is charged at £6 per hour.
- A late fee of £10 will be charged for each/ any collection **after 3.05pm**.
- Attendance for regular, specified days is pre-paid and non-refundable. Bills should be paid within 5 working days via the School Money online payment system. Please note that late payments will result in a £25 late payment charge.
- All children attending the club must be fully toilet trained. Knockbreda Nursery School reserves the right to withdraw your child's use of the club should it be established that your child is not fully toilet trained. Whether this withdrawal is temporary or permanent will be at the discretion of the Principal. You will receive a 1 week written notice of any such withdrawal.
- The after school session includes: a drink of milk or water, a piece of fruit and a bread based snack (any allergies or specific dietary requirements must be made known).
- After enjoying their healthy snack, the children complete activities in line with the Nursery's curriculum, including an outdoor play session.
- Knockbreda Nursery School reserves the right to withdraw your child's use of the club, should levels of behaviour be unacceptable or disruptive to the other children in attendance. Whether this withdrawal is temporary or permanent, will be at the discretion of the Principal. You will receive a 1 week written notice of any such withdrawal.
- Should you wish to withdraw from the club or change your child's ongoing attendance pattern, you must provide a minimum of 2 weeks written notice to Nursery. No refunds are payable in this circumstance.

Please note that this session runs separately to the Nursery day, which concludes at 1pm. This means that the Nursery teaching staff are not available to parents/ carers during the hours of the Extended Curriculum After School Club. The session has additional designated staff who facilitate the extension of the Nursery curriculum after school hours. Any parent/carer wishing to speak to their child's Nursery Class Teacher should contact the school to schedule a meeting at a mutually convenient time.



KNOCKBREDA NURSERY SCHOOL

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It should be noted that the after school session will only operate if there is sufficient demand from parents and carers.

Monitoring and evaluation

This policy will be reviewed and monitored in line with the school's policy review schedule.